December 18, 2019

MEETING NOTICE

TO:  Board of Commissioners, Public, Press and Media

FR:  William Barron, Chairman, England Authority

RE:  Committee Meetings and Board Meeting

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

December 19, 2019 at 4:30 p.m. in the England Authority Board Room, 1611

Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

1) - ADMIN/LEGAL COMMITTEE
2) - FINANCE COMMITTEE
3) - AUDIT COMMITTEE
4) - ECONOMIC DEVELOPMENT COMMITTEE
5) - OPERATIONS COMMITTEE
6) - HUMAN RESOURCES COMMITTEE
7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **December** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.
Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. CALL TO ORDER
B. INVOCATION
C. PLEDGE OF ALLEGIANCE

THE ENGLAND AUTHORITY
ADMIN/LEGAL
DECEMBER 19, 2019

Members: CHARLIE WEEMS, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion authorizing the acquisition of two parcels of land containing approximately 39.28 acres owned by Franc Sloan for $97,500; authorizing the Executive Director and counsel, to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. (Information Binder Index #2)

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
DECEMBER 19, 2019

Members: DENNIS FRAZIER, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of November 2019. (Information Binder Index #3)

2. Motion to adopt Budget Amendment #1 to the 2019/2020 Fiscal Year Budget. (Information Binder Index #4)
THE ENGLAND AUTHORITY
AUDIT COMMITTEE
DECEMBER 19, 2019

Members: CURMAN GAINES, CHAIRMAN; RICHARD BUSHNELL, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. To receive annual independent audit report on Fiscal Year 2018/2019 from Kolder, Champagne, Slaven & Company.

---

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
DECEMBER 19, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. *(Information Binder Index #5)*

2. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Rapides Parish Police Jury for space in building #1719. *(Information Binder Index #6)*

---

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
DECEMBER 19, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.
THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
DECEMBER 19, 2019

Members: JOE WILLIAMS, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
DECEMBER 19, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the England Airpark Community Center Project upon written confirmation by BH&B Architects the project is substantially complete. *(Information Binder Index #7)*

2. To hear status report on:
   a. Part 150 Noise Program ($77,224,000)
   b. Runway 18/36 Extension ($18,000,000)
   c. Community Center Replacement Project ($4,076,000)
   d. Airfield Electrical Rehab ($14,035,000)
   e. Runway 18/36 Mill & Overlay ($2,990,000)
THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

William Barron, Chairman
Dennis Frazier, Vice Chairman
Richard Bushnell, Secretary/Treasurer
Robbyn Cooper
Curman Gaines

Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems
Joe Williams

Sandra McQuain, Executive Director

REGULAR MEETING
DECEMBER 19, 2019
England Authority Board Room
AGENDA

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order
B. Roll Call

C. Public Comments or Questions
D. Active Items

1. Motion to approve Minutes of November 21, 2019 Regular Board meeting and Committee meetings. (Information Binder Index #1)

2. Motion authorizing the acquisition of two parcels of land containing approximately 39.28 acres owned by Franc Sloan for $97,500; authorizing the Executive Director and counsel, to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. (Information Binder Index #2)

3. Motion to adopt Budget Amendment #1 to the 2019/2020 Fiscal Year Budget. (Information Binder Index #4)


5. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. (Information Binder Index #5)

6. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Rapides Parish Police Jury for space in building #1719. (Information Binder Index #6)

7. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the England Airpark Community Center Project upon written confirmation by BH&B Architects the project is substantially complete. (Information Binder Index #7)
8. Motion to elect Chairman of the England Economic and Industrial Development District.

9. Motion to elect Vice-Chairman of the England Economic and Industrial Development District.

10. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

ADDITIONS TO AGENDA
(By unanimous vote)

E. Comments by Legal Counsel
F. Comments or Questions by Commissioners
G. Staff Report – a) Financial
   b) Air Traffic
   c) Economic Development
H. Public Comments or Questions
I. Adjourn